Revised version of the Application and Admission Regulations for the international consecutive master's program in Environmental Planning at Faculty VI – Planning Building Environment of Technische Universität Berlin

of 13 December 2017

On 13.12.2017, the Faculty Board of Faculty VI – Planning Building Environment of Technische Universität Berlin, in accordance with Section 18 (1) no. 1 of the Constitution of Technische Universität Berlin in conjunction with Section 10 (5) of the Berlin State Higher Education Act (Berliner Hochschulgesetz - BerlHG) in the version of 26 July 2011 (Gazette of Laws and Ordinances p. 378), last amended by the Act of 30 June 2017 (Gazette of Laws and Ordinances p. 338), as well as in conjunction with Section 10 of the Act on the Admission to Higher Education Institutions in the State of Berlin to Degree Programs with Restricted Admission (Berliner Hochschulzulassungsgesetz - BerlHZG) in the version of 18 June 2005 (Gazette of Laws and Ordinances p. 393), last amended by Article 1 of the Act of 26 June 2013 (Gazette of Laws and Ordinances p. 198), adopted the following Application and Admission Regulations for the international consecutive master’s program in Environmental Planning:

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I. General regulations
   Section 1 - Scope of application

In conjunction with the Regulations Governing General Study and Examination Procedures (AllgStuPO) and the Statutes of Technische Universität Berlin Governing University Selection Procedures (AuswahlISA) as last amended, these Application and Admission Regulations govern the application and admission modalities for the first semester of study of the international consecutive master’s program in Environmental Planning. The Regulations Governing General Study and Examination Procedures (AllgStuPO) and the Statutes of Technische Universität Berlin Governing University Selection Procedures (AuswahlISA) take precedence over the regulations in this statute, provided that no exceptions are expressly permitted in those two sets of regulations.

Section 2 - Entry into force/Expiry

(1) These Application and Admission Regulations enter into force on the day after their publication in the Official Gazette of Technische Universität Berlin (Official Gazette TU). They are to be applied for the first time to the procedures of the 2019/20 winter semester.
(2) The admission regulations for the international consecutive master’s degree in Environmental Planning of 31.08.2011 (Official Gazette TU 4/2012, p. 120) cease to be effective upon the entry into force of the present regulations.

II. Application

Section 3 - Application requirements

(1) In addition to the general admission requirements set out in Sections 10 to 13 of the Berlin State Higher Education Act (BerlHG), applicants must have:

1. A first university degree qualifying the applicant for professional work from a program in one of the following disciplines: ecology and environmental planning, ecology, environmental planning, landscape planning, landscape architecture, urban and regional planning, geography (with a focus on physical geography and geographical information systems (GIS)) or in environmental sciences, ecology/nature conservation, spatial planning, environmental policy or a related subject.
2. English language proficiency at Level B2 of the Common European Framework of Reference for Languages or an equivalent standard. A language proficiency level higher than B2 is recommended.

(2) In the programs indicated in (1) no. 1, coursework encompassing at least 90 credits must have been completed in modules related to environment and planning and evidence thereof submitted at the time of application. These modules must be taken in at least three of the following areas:

1. Environmental/landscape planning
2. Environmental assessment (e.g. SEA, EIA, habitat regulation assessment/appropriate assessment, impact mitigation)
3. Other spatial planning, e.g. spatial, urban and regional planning, transport planning and landscape architecture
4. Nature conservation
5. Ecology
6. GIS and remote sensing
7. Environmental economics/sociology
8. Environmental policy

A maximum of 30 credits from the areas listed under 1 to 8 may be substituted by equivalent relevant professional experience gained on the basis of preceding studies in one of these areas.

(3) It is recommended that international applicants acquire basic German language skills prior to commencing their studies.

Section 4 - Procedure

Evidence that the admission requirements are met must be produced during the registration procedure in accordance with Section 16 ff. of the Regulations Governing General Study and Examination Procedures (AllgStuPO); in cases outlined in Section 15 of those regulations together with the application for admission. Supporting documents must be presented either in the original or as officially certified copies.

(2) The department in the Central University Administration responsible for registration/admission decides on the topical relevance of programs within the meaning of Section 3 (1) no. 1 and (2), the equivalence of achievements in accordance with Section 3 (1) no. 2 as well as on the equivalence of professional experience in accordance with Section 3 (2) on the basis of a vote by the Examination Board responsible for the program. Of particular relevance for the equivalence of professional experience are the duration of such professional activities, their topical relevance and the previous qualifications.
III. Admission

Section 5 - Restriction of the number of eligible candidates

The number of eligible candidates for the selection process can be restricted. It must be at least double the designated number of admissions. The selection criterion for participation in the selection process is the applicants’ qualification level. The selection committee decides on any restriction, the number of eligible candidates, and their selection at the beginning of the selection process.

Section 6 - Ranking criteria

(1) Participants are ranked according to the following selection criteria:

1. Overall grade from the preceding program in accordance with Section 3 (1) no. 1 with a weighting of 55/100.
2. Relevance of the main content of the program in accordance with Section 3 (1) no. 1 for the international consecutive master’s program in Environmental Planning with a weighting of 35/100.
3. Completed vocational training courses, activities as a student assistant or working student, practical professional experience as well as prizes and awards, in each case in relation to the teaching content and academic objectives of the international consecutive master’s program in Environmental Planning, with a total weighting of 10/100.

(2) Up to 100 points are awarded for the criterion indicated in (1) no. 1 in accordance with the following table:

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<th>Grade</th>
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(3) Up to 100 points are awarded for the criterion indicated in (1) no. 2 in accordance with the following principle:

1. 100 points for a program in the field of ecology and environmental planning.
2. 75 points for programs in the fields of landscape planning and landscape architecture, environmental sciences, ecology and nature conservation, urban and regional planning, spatial planning, geography, environmental policy or a related program.

(4) Up to 100 points are awarded for the criterion indicated in (1) no. 3 in accordance with the following principle:

1. 20 points for each completed vocational training course.
2. 20 points for each activity as a student assistant at a higher education institution or as a working student with a full-time equivalent duration of six months; three points for each additional month.
3. 20 points for each period of practical professional experience with a full-time equivalent duration of six months; three points for each additional month.

4. 10 points for each prize or award.

Section 7 - Procedure

(1) Proof of fulfillment of the selection criteria must be provided when submitting the application for admission. To this purpose, applications must include the following documents in the original or as officially certified copies:

1. The documents requested in the application form.
2. Evidence that the additional admission requirements in accordance with Section 3 are met.
3. Insofar as the course content in accordance with Section 3 (1) no. 1 is not apparent from the degree certificate, evidence thereof, as a rule in the form of module descriptions.
4. If applicable, evidence of completed vocational training courses, activities as a student assistant or working student, practical professional experience as well as prizes and awards, in each case in relation to the teaching content and academic objectives of the international consecutive master’s degree program in Environmental Planning.

(2) The Selection Committee awards points for each selection criterion in accordance with Section 6 (2) to (4).

(3) The Selection Committee draws up a ranking list. The list documents the following for each participant in the selection process:

1. Number of points achieved for each criterion.
2. Weighted number of points for each criterion in accordance with Section 6 (1).
3. Total number of points.